



Thomas's Kensington

ATLANTIC HOUSE, 1 ST ALBANS GROVE

Traffic Management Plan



Thomas's Kensington

ATLANTIC HOUSE, 1 ST ALBANS GROVE

Traffic Management Plan

TYPE OF DOCUMENT (VERSION) PUBLIC

PROJECT NO. 70089078

DATE: MARCH 2025

WSP

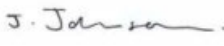
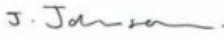
WSP House
70 Chancery Lane
London
WC2A 1AF

Phone: +44 20 7314 5000

WSP.com



QUALITY CONTROL

Issue/revision	Issue	Revision 1	Revision 2	Revision 3
Remarks	Final			
Date	March 2025			
Prepared by	Martha Clijd			
Signature				
Checked by	Jess Johnson			
Signature				
Authorised by	Jess Johnson			
Signature				
Project number	70089078	70092715		



CONTENTS

1	INTRODUCTION	1
2	SITE LAYOUT AND ACCESS STRATEGY	4
3	SITE OPERATIONS BY ALL MODES OF TRAVEL	7
4	OBJECTIVES AND TARGET	12
5	MANAGEMENT, MONITORING AND REVIEW	13

EXECUTIVE SUMMARY

Planning Condition 37 – *“No buildings hereby approved shall be occupied until a traffic management plan has been submitted to, and approved in writing by, the local planning authority. The traffic management plan shall be monitored and reviewed in accordance with any targets within the plan, and such record made available upon request by the local planning authority.”*

STAFF, VISITORS, PUPILS AND PARENTS / GUARDIANS

- No staff car parking is provided on site, and therefore, all staff will travel by sustainable means.
- All visitors will be asked to travel by sustainable means. For policy requirements there is a single bay for Blue Badge holders only on the school grounds, and this requires advance booking.
- Those arriving by cycle / scooter must prioritise pedestrians and park at the store on-site.
- Parents are not permitted to drive to and from the school (to be enforced by a School Street, subject to consultation).

SCHOOL STREET

- Subject to a consultation process led by RBKC, a School Street is to be implemented on St Albans Grove between its junctions with Victoria Road and Stanford Road during times of drop-off and pick-up only to enforce planned school travel.
- School minibuses and residents on St Albans Grove are exempt from the School Street.
- Four traffic marshals will be employed by Thomas's Kensington, two marshals will be stationed at each end of the School Street to prevent unauthorised entry during times of its operation.
- A School Street will enhance school safety of journeys.

SCHOOL MINIBUS

- Thomas's Kensington is committed to providing three 22-seater minibuses for morning drop-off and afternoon pick-up activity, free of charge, to replace car trips.
- One of the routes will serve as a shuttle service to further increase minibus capacity.
- Those parents who live too far from the school for active travel options will be asked to drop their children off at one of three designated bus routes, pupils will then be transported.
- The school minibuses will use the school grounds for boarding / alighting and be carefully scheduled to ensure no more than two minibuses at the school at any one time.

OBJECTIVES AND TARGETS

- The Traffic Management Plan (TMP) objectives seek to:
 - Establish sustainable travel principles for the school site at 1 St Albans Grove.
 - Encourage healthy and active travel.
 - Raise awareness of sustainable modes of transport available for travel to and from the site, including use of a free school minibus service for qualifying pupils.
 - Reduce local congestion and significantly reduce car trips.
- The key target is to achieve the Mayor's target for 80% of all journeys to be made by walking, cycling and public transport (which in this instance includes travel by the free school minibus service); during weekday AM (0800-0900) and PM (1500-1600) arrival and departure times to and from the school site.

MONITORING AND REVIEW

- TMP enforced and evaluated through a robust programme of monitoring and review, responsibility led by the Operating Management Team (Day De la Cruz and Reece Palmer).
- TMP actively monitored for five-years. An independent survey that follows a Trip Rate Information Computer System (TRICS) methodology will be undertaken at the new school site during Autumn 2025, and at years three and five after the 2025 baseline survey; with interim surveys during remaining years of the five-year period.
- The school's Operating Management Team will provide a monitoring report to RBKC within two-months of receiving survey results.
- This process will provide the opportunity for current operations and procedures at the site to be reviewed and new measures to be implemented, if necessary.

1 INTRODUCTION

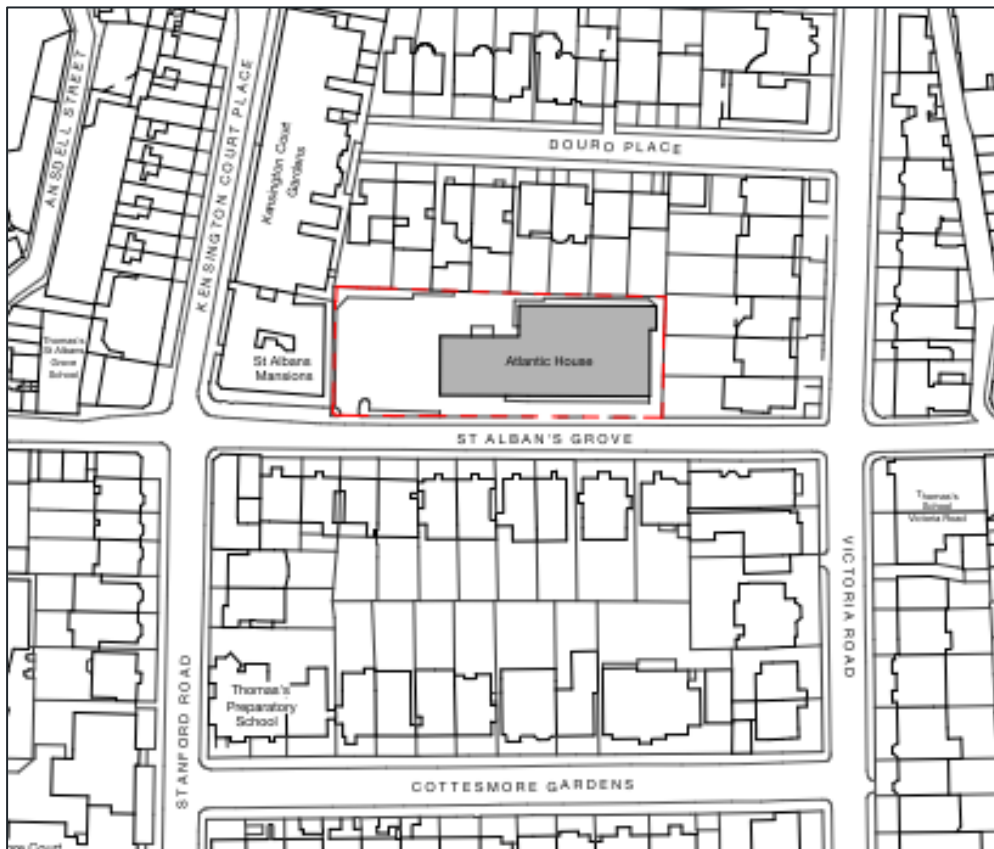
1.1 BACKGROUND

- 1.1.1. WSP has been appointed by Thomas's Kensington to prepare a Traffic Management Plan (TMP) for their Atlantic House site at 1 St Albans Grove in the Royal Borough of Kensington and Chelsea (RBKC).
- 1.1.2. The TMP is required for the discharge of planning condition 37 relating to planning permission reference PP/23/06732, to improve alternatives to car use and ensure the safe and sustainable movement of transport on neighbouring highways, in accordance with policies of the development plan in particular policy CT1 of the Local Plan 2019. Planning Condition 37 is set out in full below:
- 'No buildings hereby approved shall be occupied until a traffic management plan has been submitted to, and approved in writing by, the local planning authority. The traffic management plan shall be monitored and reviewed in accordance with any targets within the plan, and such record made available upon request by the local planning authority'.*

1.2 SITE DESCRIPTION

- 1.2.1. The site is located approximately 400 metres south of Kensington Gardens at 1 St Albans Grove (W8 5PN) in London, as illustrated in Figure 1-1. It lies within the De Vere Conservation Area in RBKC.

Figure 1-1 - Site Location



1.2.2. The site is currently under construction to fully implement the grant of planning permission reference PP/23/06732. The construction works will facilitate a change of use to the existing building, namely Atlantic House, from Class C2 (student accommodation) to Class F1a (education). The works also include minor alterations, demolitions and additions to Atlantic House and external areas of the site to provide the following:

- Up to 23 classrooms and other school facilities across three storeys that will accommodate up to a maximum of 400 pupils and 107 staff members;
- Creation of a new entrance between the two existing buildings which will be the main pedestrian access to the school;
- Replacement of the existing open car park to provide quality outdoor play space with new and improved landscaping, a drop-off / pick-up area for school minibuses, and delivery vehicles, as well as one Blue Badge car parking space; and
- A total of 86 cycle parking spaces and 139 scooter parking spaces for staff, pupils, and visitors.

1.1.1. The works are due to be completed during August 2025.

1.3 ENGAGEMENT AND CONSULTATIONS

1.3.1. This document has been prepared in consultation with RBKC and local residents. On-going engagement is taking place with RBKC's Travel Officer. In addition, four formal public consultation events were held during Autumn 2024 to seek and reflect valuable feedback shared by local residents.

1.4 OBJECTIVE AND PURPOSE

- 1.4.1. The overall objective of this TMP is to facilitate travel to and from the new Thomas's Kensington school by sustainable travel modes and significantly reduce car use. Essentially this TMP promotes walking, scooting, cycling, and private minibus use, with independent monitoring for compliance.
- 1.4.2. The purpose of the TMP is to inform staff, pupils, parents / guardians, and visitors about the rules concerning arrivals and departures to and from the site. Thomas's Kensington is fully committed to promoting sustainable travel to address transport effects arising from the operation of the school.
- 1.4.3. Thomas's Kensington takes health and safety of all site users very seriously. It is therefore imperative that individuals take care, exercise caution when in the school grounds or within the vicinity of the school grounds and follow instructions to avoid risk of injury. If there are any concerns about transport safety, they should be reported to the school Operating Management Team (Day De la Cruz and Reece Palmer).
- 1.4.4. All site users will be informed of this document and strongly encouraged to act in accordance with the instructions contained herein. The instructions constitute site rules. All users in breach of the site rules may be subject to disciplinary action.
- 1.4.5. The TMP is a 'living document' and will be monitored and reviewed, and awareness raised regularly through parental events, pupil sub-groups, assemblies, school meetings and community events.
- 1.4.6. The Thomas's Kensington TMP can be found on the school website <https://www.thomass.co.uk/thomass-kensington/> or hard copies can be supplied from the Bursary.

1.5 REPORT STRUCTURE

1.5.1. The remainder of this report is structured as follows:

- Chapter 2 outlines the site layout and access strategy;
- Chapter 3 sets out expected site operations for all modes of travel;
- Chapter 4 sets out objectives and target for this TMP; and
- Chapter 5 describes intended management, monitoring and review of the TMP.

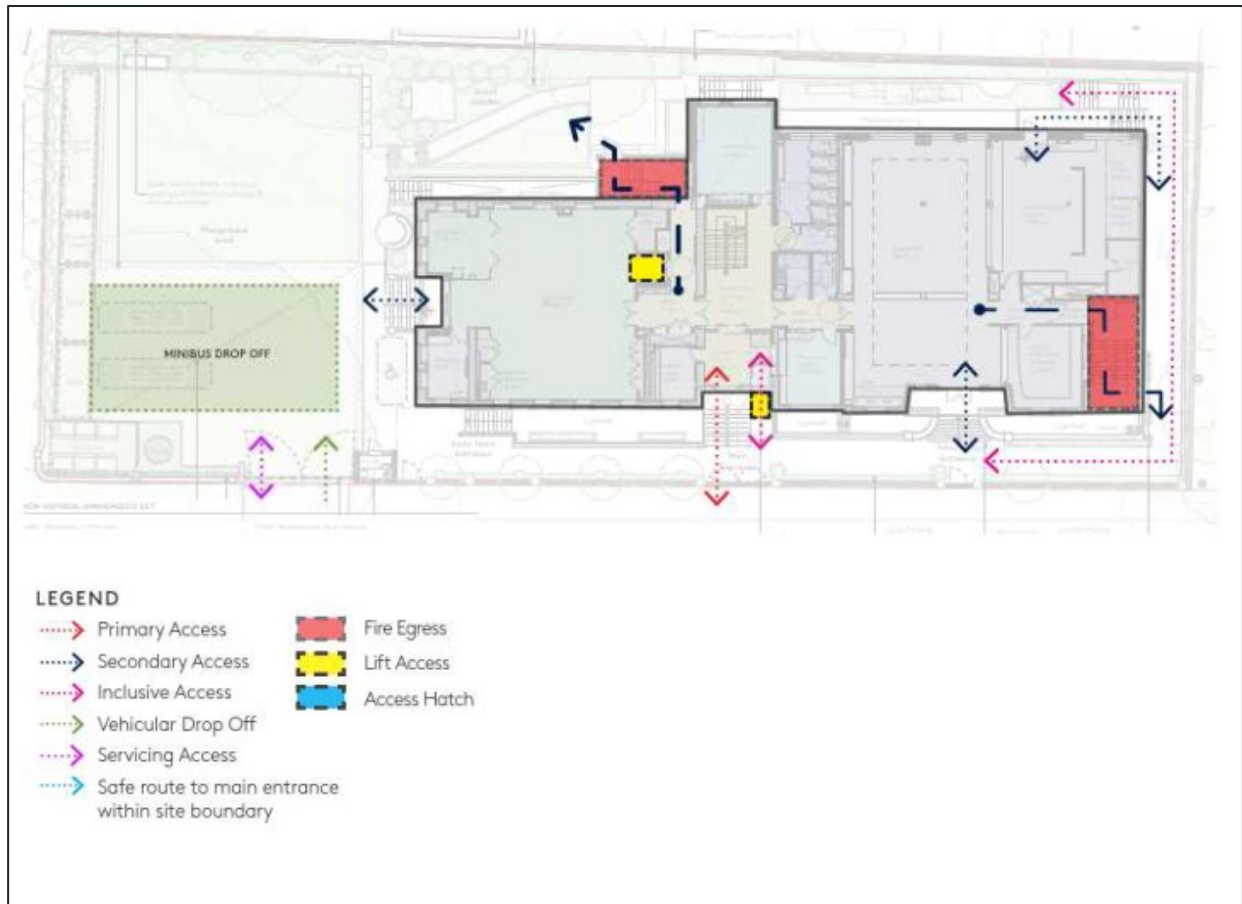
- 1.5.2. This TMP can be read in conjunction with the Travel Plan (TP), Delivery and Servicing Management Plan (DSMP), and Car Park Management Plan (CPMP) which have also been prepared to support the operation of the school.
- 1.5.3. Similarly, a TP is a management strategy for a development to integrate initiatives for increasing sustainable travel by the occupiers and is articulated in a document that is to be regularly reviewed.
- 1.5.4. A DSMP and CPMP have also been prepared for the Atlantic House site at 1 St Albans Grove to ensure that the development does not lead to the obstruction of adjacent streets.

2 SITE LAYOUT AND ACCESS STRATEGY

2.1 INTRODUCTION

- 2.1.1. This chapter describes the site layout and indicates the access strategy for all users of the site, including staff, pupils, parents / guardians, and visitors. The figure below provides a plan of the school ground floor layout and access strategy.

Figure 2-1 - School Ground Floor Layout and Access Strategy



2.2 PEDESTRIANS AND CYCLISTS

- 1.1.2. Pedestrian and cycle access to the site is provided directly from St Albans Grove via three separate entrances (indicated by 'primary' and 'secondary' accesses on the plan). Clearly visible dedicated cycle and scooter parking is provided on-site for pupils, staff, and visitors.

2.3 BLUE BADGE BAY

- 2.3.1. No cars are permitted to and from the site, except for a visitor needing to use the Blue Badge car parking space provided on-site (RBKC policy requirement). The use of the Blue Badge bay requires advance booking by contacting the school reception ahead of visiting. There is step-free access to the school at the main entrance. Vehicle access is from St Albans Grove. The vehicle access is gated and controlled by a Site Manager who is always on-site to open the gate.

2.4 MINIBUSES

- 2.4.1. Minibuses to the school grounds are permitted from St Albans Grove during school drop-off and pick-up times, and for the purpose of pupil pick-up / drop-off to and from off-site school facilities (for example, off-site swimming and sport facilities).

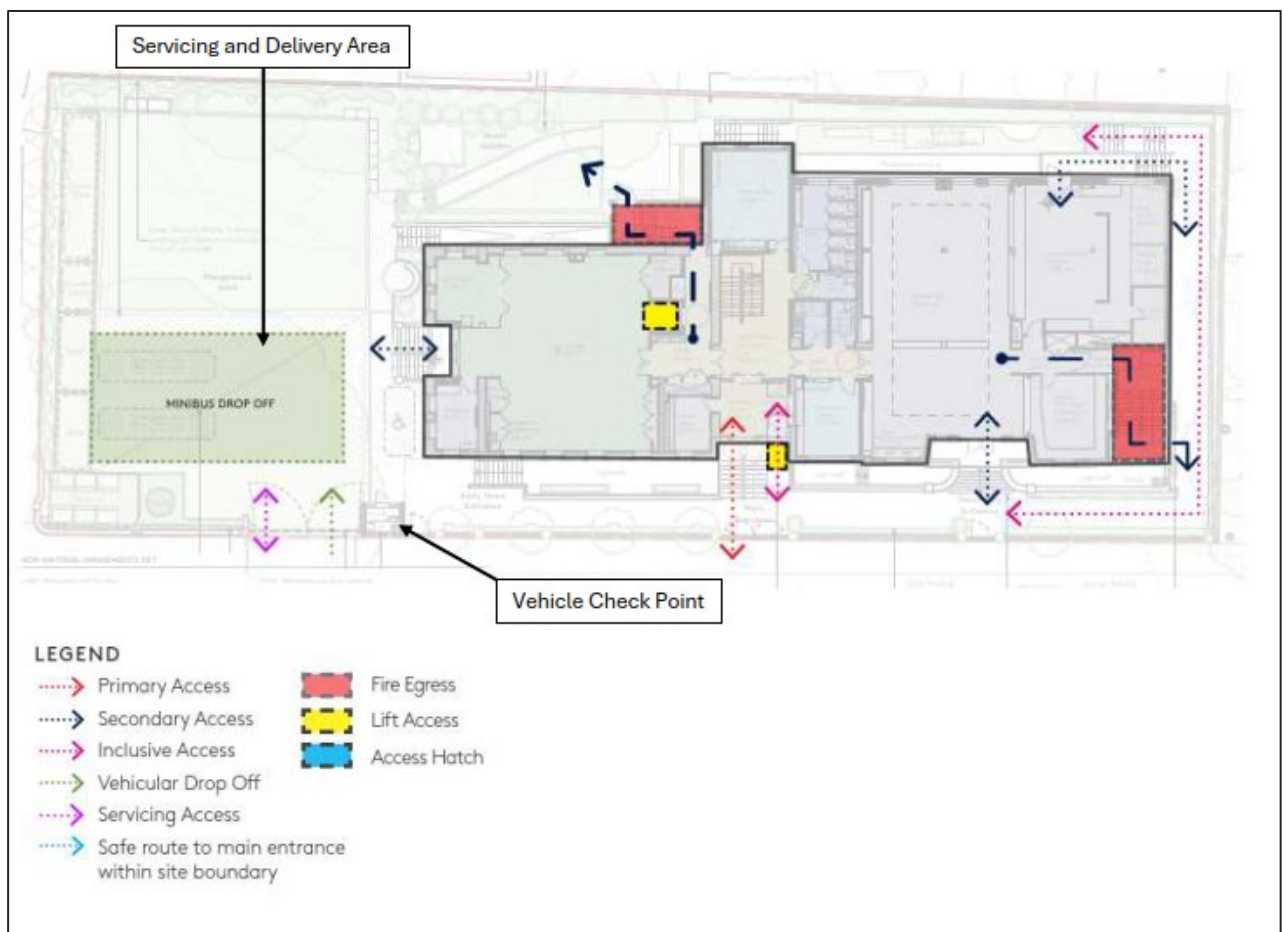
2.5 DROP-OFF / PICK-UP

- 2.5.1. There is no on-site provision for parental drop-off / pick-up activity by car. All users of the site must follow the rules of this TMP.

2.6 DELIVERY AND SERVICING

- 2.6.1. Delivery and servicing will take place on-site, with a smaller proportion of deliveries also taking place on-street, consolidated with existing deliveries already taking place on St Albans Grove.
- 2.6.2. Delivery vehicles will be permitted to utilise the hard standing open space within the school grounds. The 'Servicing and Delivery Area' is indicated on plan below, and vehicles will access the site directly from St Albans Grove in forward gear.

Figure 2-2 - On-Site Delivery Area



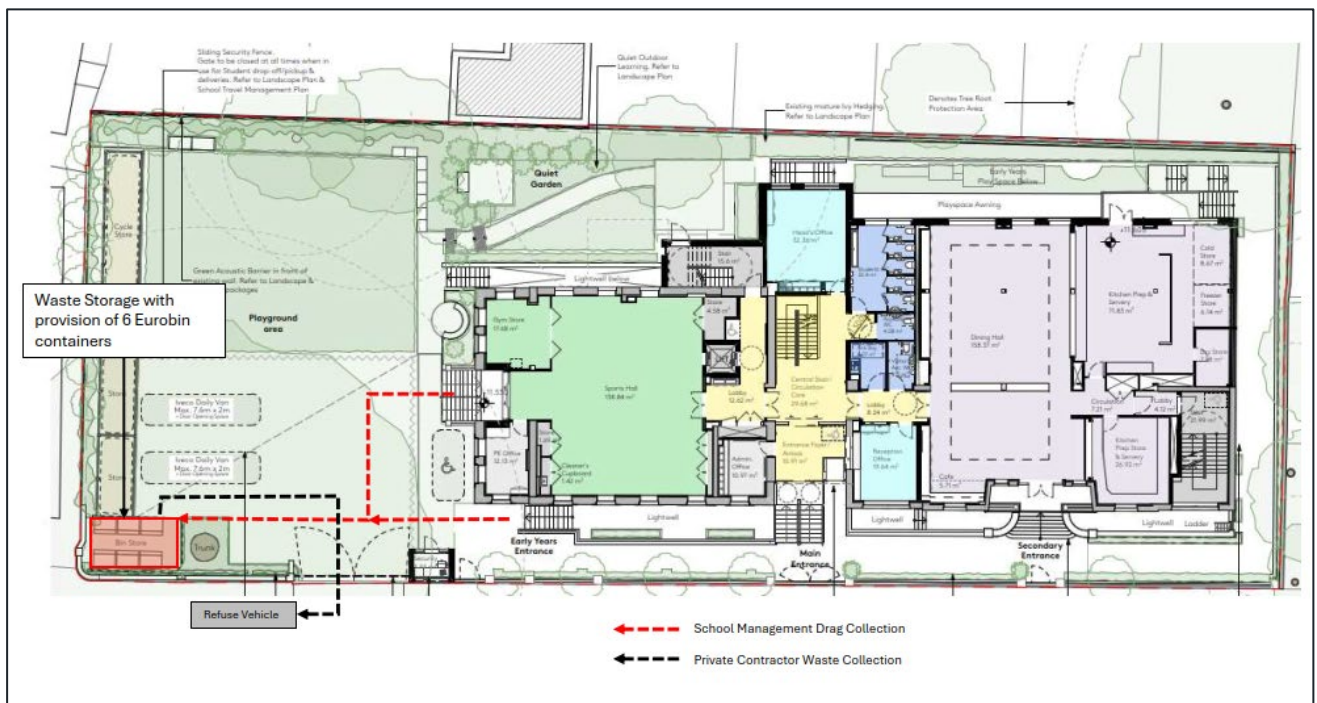
- 2.6.3. A Site Manager will be on-site always, to communicate via intercom and control the gated access to limit any vehicle waiting time on St Albans Grove.

- 2.6.4. Unscheduled deliveries (i.e. Amazon and Royal Mail), which will be consolidated deliveries already operating on St Albans Grove, will serve the site on-street via a single yellow line located directly opposite the school vehicle access on St Albans Grove.
- 2.6.5. Regular deliveries at the school site will be pre-booked / scheduled alongside minibus activity to ensure that these operations do not coincide; and operate with consideration to on-site capacity to receive such vehicles.

WASTE COLLECTION

- 2.6.6. Waste collection will be managed by the Site Manager who will be responsible for collecting waste from the communal areas and taking it to the main waste storage area provided in the southwestern corner of the site as shown in the figure below.

Figure 2-3 - Waste Collection Arrangement



- 2.6.7. This will accommodate six Eurobin containers (1100 litres). Waste collection will be carried out by a private licensed contractor twice a week. They will be required to access the site to collect the containers and empty them into a refuse vehicle that will service the site from St Albans Grove, as indicated in the figure above.

3 SITE OPERATIONS BY ALL MODES OF TRAVEL

3.1 INTRODUCTION

- 3.1.1. This chapter sets out the school rules in terms of site operations for all modes of travel by all users of the site.
- 3.1.2. Pedestrians should use the footway on St Albans Grove to make sure that they are safe and avoid spilling onto the road. The school should be accessed from the designated pedestrian entry points. Pedestrians arriving from the west should be mindful of the vehicle access at the school site.

3.2 STAFF AND VISITORS

- 3.2.1. No staff member can travel to the site by car. No staff car parking provision is provided on-site. Therefore, all staff will travel to and from the school site by sustainable means and utilise the pedestrian access points of the school.
- 3.2.2. We ask that all visitors also travel by sustainable means. Albeit there is a single Blue Badge car parking bay on the school grounds which can be utilised by a person visiting that has limited mobility. This requires advance booking so please contact the school reception to arrange accordingly ahead of your visit. There is step-free access to the school at the main entrance.
- 3.2.3. Access into the school building is only permitted on foot via the main reception. All staff and visitors must report to reception and sign in before going anywhere in the school. The office staff will share safeguarding and fire procedures with all visitors. On departure, visitors should sign out at reception and leave the building by the main entrance door. If visitors need any advice on access or parking before their visit, please contact the school office.

3.3 PUPILS AND PARENTS / GUARDIANS

- 3.3.1. Pupils and parents / guardians should set a good example for others in promoting a safe school environment. As such there are rules that must be adhere to:
 - Those arriving at the school by bicycle / scooter must be mindful of other users on St Albans Grove giving priority to pedestrians; and
 - Bicycles / scooters should not be ridden on school grounds to avoid accidents, and they should be parked in their designated store on-site.

SCHOOL STREET

- 3.3.2. A School Street (subject to a consultation process with RBKC) will be implemented on St Albans Grove between its junctions with Victoria Road to the east and Stanford Road to the west during times of drop-off and pick-up to manage travel to and from the school. School minibuses and residents on St Albans Grove will be exempt (including any deliveries, callouts, etc, that St Albans Grove residents may be expecting).
- 3.3.3. The operation of the School Street will be enforced by traffic marshals employed by Thomas's Kensington, who will be stationed at both ends of the School Street during drop-off and pick-up times to prevent unauthorised entry. Essentially this TMP encourages walking, cycling, and minibus use over car travel, with independent monitoring for compliance.

SCHOOL MINIBUSES

- 3.3.4. Following feedback from the local community and in collaboration with RBKC's Travel Officer, Thomas's Kensington plans to expand its school bus service for the 2025-2026 academic year (and thereafter). This expansion will include the introduction of three 22-seater minibuses for morning drop-off and afternoon pick-up activity.
- 3.3.5. Parents will not be permitted to drive directly to and from the school (enforced by the operation of the School Street). Instead, those parents who live too far from the school for active travel options will be asked to drop their children off at one of three designated bus routes located in the surrounding area. Pupils will then be transported to and from the school by private minibus free of charge.
- 3.3.6. These changes aim to reduce traffic congestion, encourage sustainable travel, and provide convenient, safe transport options for students who currently rely on cars.
- 3.3.7. Pick-up and drop-off activity by school minibuses will take place on the hard standing open space within the school grounds. The deployment of a temporary retractable fence to contain all vehicle movements will ensure that a safe zone is created for all persons associated with the school.

ROUTES AND SCHEDULE

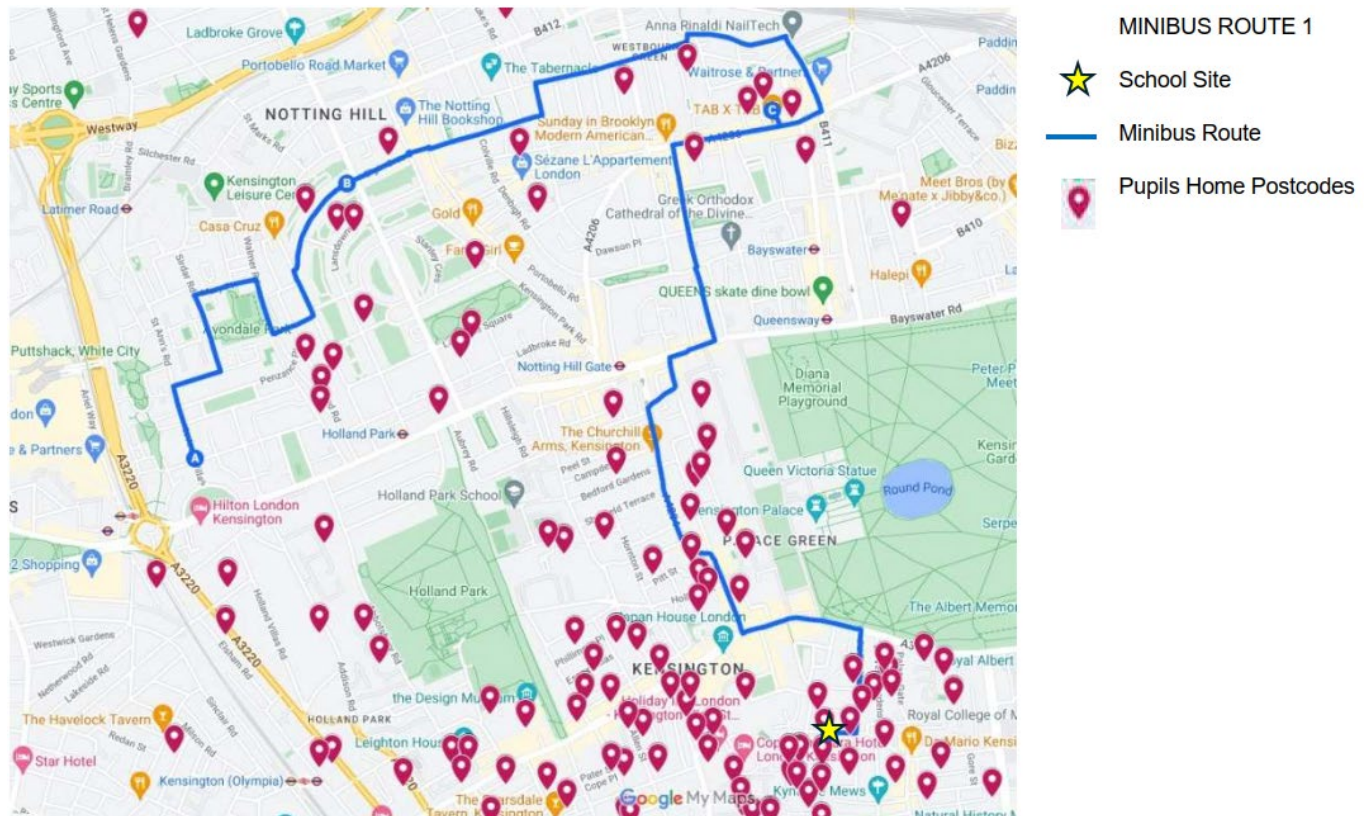
- A choice of three separate school minibus routes will be available, with all minibuses arriving at the school no later than 0815 hours, albeit carefully scheduled to ensure no more than two minibuses are on-site at any one time.
 - A total of one of the three routes will serve as a shuttle for additional trips, it will route back and forth accordingly.
 - Afternoon minibuses will leave the school around 1600 hours for return to home journeys.
 - The school minibus routes are designed with pick-up / drop-off points across the borough to avoid concentrating congestion in any one area.
- 3.3.8. The plans below show an indication of pupil's home postcodes and routing for the minibuses.

SCHOOL MINIBUS ROUTE 1

3.3.9. Route 1 - intended stops would be at:

- St Annes Villas / Queensdale Road
- Elgin Crescent / Ladbrooke Grove
- 'Khans' Westbourne Grove Bus Stop G

Figure 3-1 – School Minibus Route 1

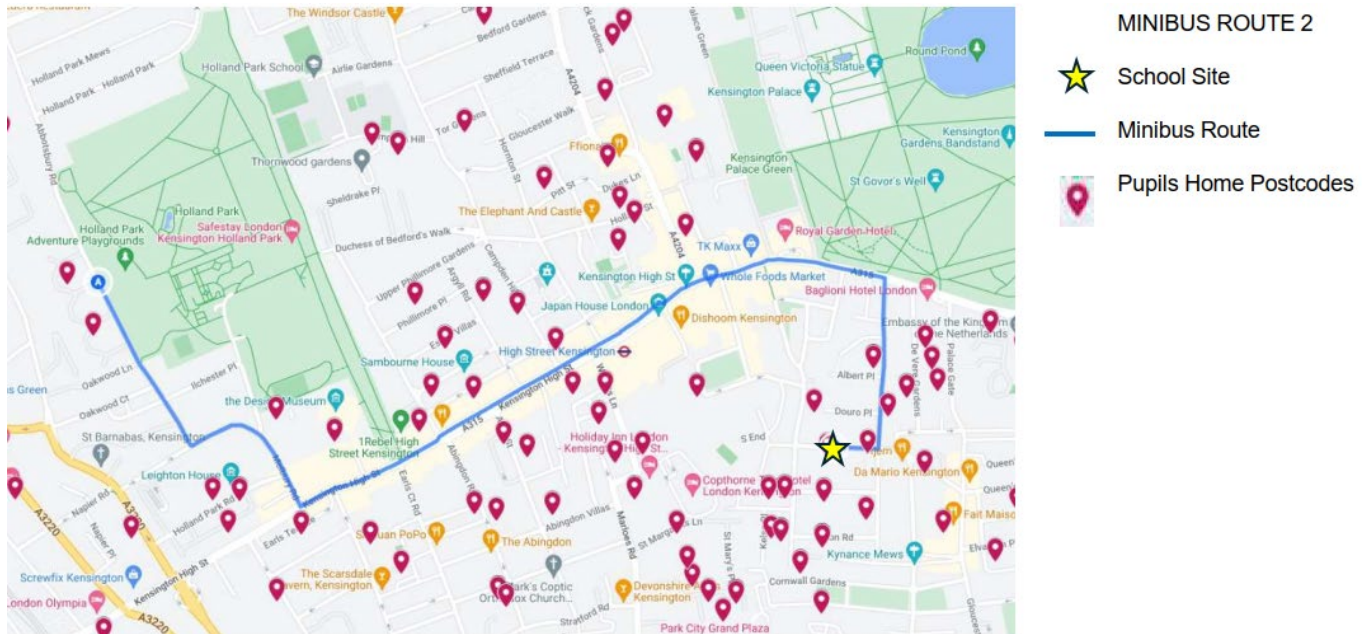


SCHOOL MINIBUS ROUTE 2

3.3.10. Route 2 - intended stop would be at:

- Abbotsbury Road (direct to Thomas's Kensington as a shuttle)

Figure 3-2 – School Minibus Route 2

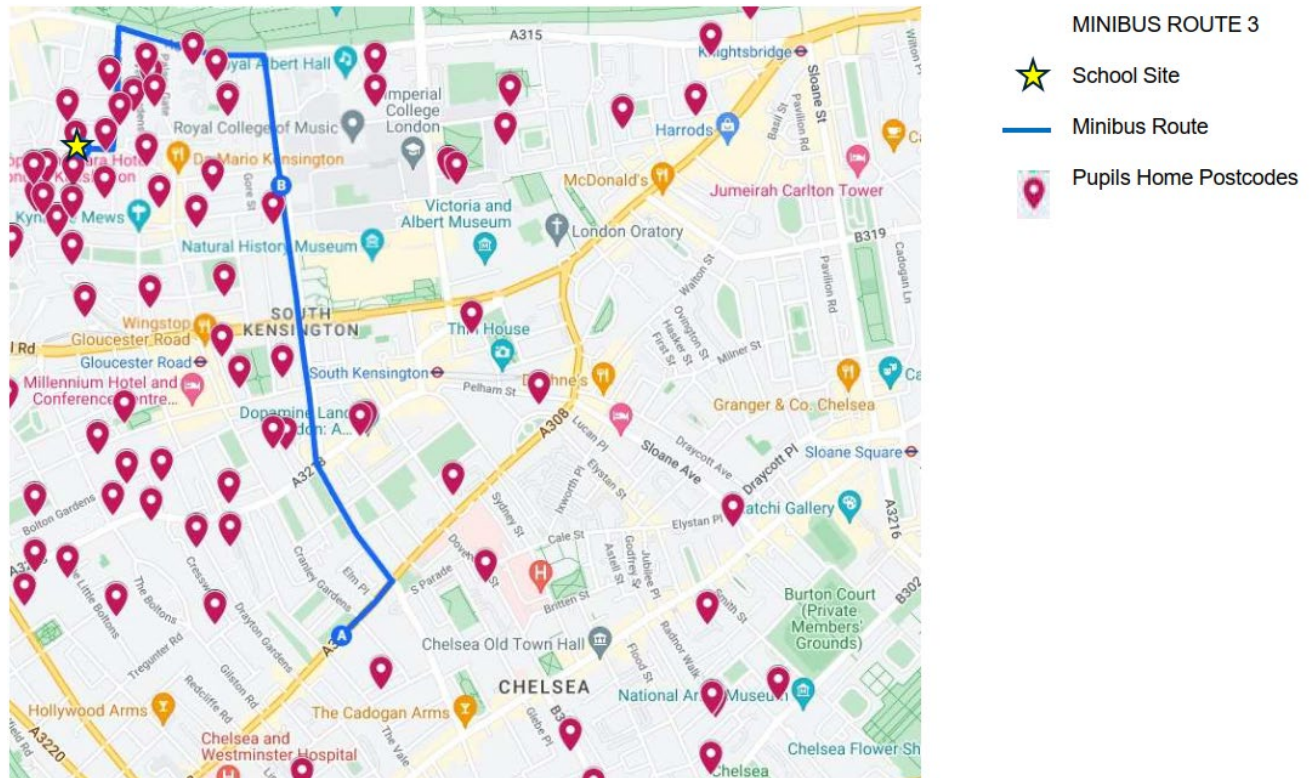


SCHOOL MINIBUS ROUTE 3

3.3.11. Route 3 - intended stop would be at:

- Fulham Road / Elm Park
- Queens Gate Bus Stop RV

Figure 3-3 – School Minibus Route 3



CAPACITY, ELIGIBILITY, TAKE UP

- The three buses provide 66 seats for standard arrival and an additional 22 seats for early arrivals;
- The minibus service is for pupils who currently travel to the school by car, with priority based on distance travelled.
- The service will be free for qualifying students (those living outside of a radius deemed close enough to travel to and from the school by foot, scooter, or bike).
- The minibus services will be fully funded by Thomas's Kensington and free of charge for use by pupils.
- Parents / guardians will receive an email at the end of the school year (July 2024) advising if they qualify for the free school minibus service. New pupils at the school will receive information regarding the free school minibus service within their welcome pack.
- As well as being a free service, take up will be further encouraged by initiatives such as 'minibus buddies' (Thomas's Kensington staff can chaperone pupils as far as practicable, and pupils can be paired up with a friend also travelling on route when sat in the minibus).

4 OBJECTIVES AND TARGET

4.1 OBJECTIVES

4.1.1. The TMP objectives seek to:

- Establish sustainable travel principles for the school site at 1 St Albans Grove.
- Encourage healthy and active travel.
- Raise awareness of sustainable modes of transport available for travel to and from the site, including use of a free school minibus service for qualifying pupils.
- Reduce local congestion and significantly reduce car trips.

4.2 TARGET

4.2.1. The achievement of TMP objectives should be measurable using a SMART (Specific; Measurable; Achievable; Realistic and Time-Bound) target, which is:

- Significantly reduce car trips and achieve the Mayor's target for 80% of all journeys to be made by walking, cycling and public transport (which in this instance includes travel by the free school minibus service); during weekday AM (0800-0900) and PM (1500-1600) arrival and departure times to and from the school site.

4.2.2. The above target is to be agreed with RBKC. Management, Review and Monitoring of the TMP is set out in the next chapter.

5 MANAGEMENT, MONITORING AND REVIEW

5.1 INTRODUCTION

- 5.1.1. This chapter sets out the intended management, monitoring and review of the TMP. Awareness of this document will be raised regularly through parental events, pupil sub-groups, assemblies, school meetings and community events.

5.2 MANAGEMENT

- 5.2.1. All staff and pupils have a responsibility to make sure that they are acting in such a way as to not compromise the health and safety of themselves or others, and to achieve the overall objective of the TMP which is to use sustainable travel to and from the school site.
- 5.2.2. The Operating Management Team (Day De la Cruz and Reece Palmer) will be responsible for ensuring that school staff are on duty at the designated times and are supervising pupils on arrival and departure at the school.
- 5.2.3. A School Street (subject to a consultation process led by RBKC) will be implemented on St Albans Grove between its junctions with Victoria Road to the east and Stanford Road to the west during times of drop-off and pick-up, to manage travel to and from the school. School minibuses and residents on St Albans Grove will be exempt (including any deliveries, callouts, etc, they may be expecting).
- 5.2.4. The operation of the School Street will be enforced by traffic marshals employed by Thomas's Kensington, who will be stationed at both ends of the School Street during drop-off and pick-up times to prevent unauthorised parking / or any drop-off activity by parents.

5.3 MONITORING AND REVIEW

- 5.3.1. A programme of monitoring and review will be implemented to generate information by which the success of the TMP will be evaluated, which will be consistent with the TP / DSMP. This will establish whether the agreed target is being met. Monitoring and review will be the responsibility of the school's Operating Management Team.
- 5.3.2. The TMP will be actively monitored for a period of five-years, after initial occupation. As part of the monitoring process, it is important to establish baseline mode share. The baseline needs to be relevant to the new site, which will bring consolidation of the two existing sites together, alongside robust transport strategies to facilitate sustainable travel (i.e. provision of minibuses and "live" management plans in place).
- 5.3.3. The school's Operating Management Team will arrange for an independent survey (which follows the TRICS methodology) to be undertaken at the new school site during Autumn 2025, when the school is in full operation.
- 5.3.4. Further TRICS surveys will then be undertaken at years three and five after the 2025 baseline survey; with interim surveys during remaining years of the five-year period. The surveys will comprise of the following components:
- Management questionnaire to identify site specific details;
 - Questionnaire surveys to identify end user's mode share;

- Pedestrian, cycle, and vehicle counts at the access points into the site; and
- Survey of delivery and servicing activity.

- 5.3.5. The school's Operating Management Team will provide a survey monitoring report to RBKC within two-months of receiving the survey results. Monitoring will include staff observations, and parent / pupil / resident feedback. This process will provide the opportunity for current operations and procedures for the site to be reviewed and new measures to be implemented, if necessary.
- 5.3.6. A resident's consultation will be organised by the school every three months. A Complaints Procedure is available for local residents which will be overseen by the School Operating Management Team. Complaints will be investigated and responded to when they are received by the school.



WSP House
70 Chancery Lane
London
WC2A 1AF

wsp.com

PUBLIC